



HARDIN COUNTY REGIONAL HEALTH CENTER

## Lifespan Health Center Job Posting

**POSITION:** Psychiatric NP

**REQUISITION:** #1314

**LOCATION:** Enoch office

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**Posting Date:** 4/28/26

**Expiration Date:** open until filled

**Department:** Clinical Services

**Salary Range:**

**Reports To:** Chief Medical Officer

**Status:** Exempt

**Position Hours:** Monday through Friday, 8:00am-5:00pm

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**POSITION SUMMARY:** Under physician supervision and in accordance with nationally recognized standards of practice, the Psychiatric Nurse Practitioner is responsible for psychiatric mental health services, including assessing and managing Lifespan patients by following established standards and practices.

### **ESSENTIAL DUTIES/RESPONSIBILITIES:**

1. Greets patients, vendors and other providers either in person on the telephone in a courteous and professional manner.
2. Addresses staff and patient questions and calls.
3. Performs and interprets diagnostic tests in order to determine therapeutic treatment plans.
4. Tracks lab and diagnostic tests and follows-up on any missing or late test results as appropriate.
5. Reconciles medications and adjusts as clinically indicated – both prescription and over-the-counter.
6. Develops and implements long and short range treatment plans.
7. Counsels patients and families as to preventive care, medical problems, psychological problems, and use of prescribed treatment and drugs.
8. Provides patient with evidence-based & self-care education and timely communication.
9. Collaborates with other staff to achieve improved patient care & outcomes, improve the patient experience, and coordinate care across multiple settings; however responsibility for ongoing clinical management of the patient is retained.
10. Maintains knowledge of pharmaceuticals to treat disease and illnesses, to include knowledge of the mechanism of action, side effects, toxic nature, and drug interactions of medications.
11. Participates in team meetings and huddles, engages in patient pre-visit and advanced care activities, and participates in activities of Patient Centered Medical Home (PCMH) directly or indirectly.
12. Ensures confidentiality and provides needed information to patient, family or other healthcare professionals as needed for patient care.
13. Attends all medical staff meetings and participates in the community health center's QI program.
14. Performs other necessary duties as required by the health center to meet the goal of providing primary health care services.

**SPECIFIC DUTIES/RESPONSIBILITIES:**

1. Responds to e-mail and telephone requests daily.
2. Makes diagnosis, selects and provides appropriate treatment for medical or surgical emergencies.
3. Maintains required documentation (electronically) and consults with physician as needed on changes in the patient's condition.
4. Writes orders to increase, decrease, or change medication as indicated.
5. Demonstrates awareness of age specific, cultural and spiritual practices of patients, staff and visitors.
6. Understands the functional status and physical needs of patients, staff and visitors.

**EDUCATION/EXPERIENCE:**

1. Registered nurse license.
2. Masters or Doctorate degree in nursing with special emphasis on psychiatric nursing.
3. Current license in the State of TN as a Psychiatric Nurse Practitioner.
4. ANCC certification.
5. Ability to obtain DEA registration.
6. Current BLS certification and PALS/ACLS as applicable to practice site needs.
7. Maintains preceptor and scope of practice agreement.
8. Restriction free qualifications to obtain an NPI.
9. Current, valid driver's license and proof of auto insurance.

**TO APPLY:**

Internal Applicants: Please complete a transfer form and send to Human Resources.

External Applicants: Please submit a current resume to any Lifespan location.

***EQUAL OPPORTUNITY EMPLOYEE***

*It is the policy of HCRHC not to discriminate against any employee or applicant for employment because he or she is an individual with a disability or a protected veteran, (i.e., disabled veteran, Armed Forces service medal veteran, recently separated veteran, or other veteran who served during a war, or in a campaign or expedition for which a campaign badge has been authorized). It is also the policy of HCRHC to take affirmative action to employ and to advance in employment, all persons regardless of their status as individuals with disabilities or protected veterans, and to base all employment decisions only on valid job requirements. This policy shall apply to all employment actions, including but not limited to recruitment, hiring, upgrading, promotion, transfer, demotion, layoff, recall, termination, rates of pay or other forms of compensation and selection for training, including apprenticeship, at all levels of employment.*